

**PROVINCE OF QUÉBEC  
MRC VALLÉE-DE-LA-GATINEAU  
MUNICIPALITY OF KAZABAZUA**

**Minutes – Tuesday March 4, 2025**

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE MUNICIPALITY OF KAZABAZUA AT 26 BEGLEY ROAD (COMMUNITY CENTER), ON MARCH 4, 2025 AT 7:00 P.M. UNDER THE CHAIRMANSHIP OF MR. ROBERT BERGERON, MAYOR.**

**ARE PRESENT, PAUL CHAMBERLAIN, LYNNE LACHAPELLE, SYLVAIN LA FRANCE, BRANDY KILLEEN, THE DIRECTOR GENERAL AND CLERK-TREASURER PIERRE VAILLANCOURT.**

**ARE ABSENT: MATTHEW ORLANDO, DAMIEN LAFRENIÈRE (Motivated)**

**GENERAL ADMINISTRATION**

**1.1 OPENING OF THE MEETING**

The president welcomes those present, after establishing a quorum opens the session, it is 7:00 pm.

**1.2 MAYOR'S REPORT**

**1. GENERAL ADMINISTRATION**

- 1.1 Opening of the meeting
- 1.2 Mayor's report
- 1.3 Agenda
- 1.4 Minutes of the regular sitting of February 4, 2025
- 1.5 Adoption of bank withdrawals
- 1.6 Adoption of the Cheque Register
- 1.7 Adoption of the list of accounts payable
- 1.8 Report of the director general expenditures
- 1.9 Report of the director of fire service expenditures
- 1.10 Agreement regarding the provision of technical staff by the FQM

**2. PUBLIC SECURITY**

- 2.1 Fire service of Kazabazua – New recruit

**3. TRANSPORT**

- 3.1 Job posting – Public works

**4. ENVIRONMENTAL HYGIENE & SANITATION**

- 4.1

**5. HEALTH AND WELFARE**

- 5.1

**6. LAND USE PLANNING AND DEVELOPMENT**

- 6.1 Awarding contract – Land Surveyor

**7. RECREATION AND CULTURAL**

- 7.1

**8. MISCELLANEOUS**

- 8.1

**9. QUESTION PERIOD**

**10. CLOSING OF THE MEETING**

**2025-03-46**

**1.3**

**AGENDA**

**WHEREAS** THAT the council members waive the reading of the agenda;

**WHEREAS** if the municipal council wishes to add an item to the agenda during the current meeting;

**WHEREAS** section 148 of the Municipal Code of Quebec stipulates that all documentation necessary for decision-making must be available to council members no later than 72 hours before the scheduled start of the meeting, except in exceptional situations;

**WHEREAS** the majority of council members are present at this meeting;

**IT IS PROPOSED** by Sylvain La France, **SECONDED** by Lynne Lachapelle and resolved;

To adopt the agenda as presented.

**CARRIED**

**2025-03-47**  
**1.4**

**MINUTES OF THE REGULAR SITTING OF FEBRUARY 4, 2025.**

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**WHEREAS** Council members have individually reviewed the minutes of the regular sitting of February 4, 2025;

**WHEREAS** Council members renounce to the reading of the minutes;

**IT IS PROPOSED** by Paul Chamberlain, **SECONDED** by Lynne Lachapelle and resolved

**TO** adopt the minutes of the regular sitting of February 4, 2025 as presented.

**CARRIED**

**2025-03-48**  
**1.5**

**ADOPTION OF BANK WITHDRAWALS**

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**IT IS PROPOSED** by Lynne Lachapelle  
**SECONDED** by Sylvain La France  
And resolved

**TO** adopt, as presented, the list of direct debits for the month of February 2025 for a total of the following amounts:

Net Salaries	\$ 32,931.24
Provincial Remittances	\$ 12,953.06
Federal Remittances	\$ 4,967.26
Retirement Pension Remittances	\$ 4,345.54

**CARRIED**

**2025-03-49**  
**1.6**

**ADOPTION OF THE CHEQUE REGISTER**

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**WHEREAS** the accounts have been verified by Lynne Lachapelle and Robert Bergeron;

**IT IS PROPOSED** by Lynne Lachapelle  
**SECONDED** by Sylvain La France  
And resolved

**TO** adopt, as presented, the Cheque Register for the month of February 2025 for a total amount of \$ 184,579.01.

**CARRIED**

**2025-03-50**  
**1.7**

**ADOPTION OF THE LIST OF ACCOUNTS PAYABLE**

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**WHEREAS** the accounts have been audited by Lynne Lachapelle and Robert Bergeron;

**IT IS PROPOSED** by Sylvain La France  
**SECONDED** by Lynne Lachapelle  
And resolved

**TO** adopt, as presented, the payment of the list of accounts payable for the month of February 2025 for a total amount of \$ 71,184.05 including provincial and federal remittances.

**CARRIED**

**2025-03-51**  
**1.8**

**DIRECTOR GENERAL EXPENDITURES – DGE (\$ 0.00)**

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**2025-03-52**  
**1.9**

**DIRECTOR OF FIRE SERVICE EXPENDITURES – DCP (\$ 0.00)**

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***Certificate of availability of funds***

I, Pierre Vaillancourt, Director General of the Municipality of Kazabazua certify that there are budgetary and/or extra budget available from surplus income, accumulated

surplus, financial reserves, reserve funds or other sources for which the above listed expenses are incurred.



**Pierre Vaillancourt, DMA**  
**Clerk-Treasurer and Director general**

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2025-03-53  
1.10

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**AGREEMENT REGARDING THE PROVISION OF TECHNICAL STAFF BY THE FQM**

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**WHEREAS** the FQM has established an Engineering, Infrastructure, and Climate Change Adaptation service to support and advise municipalities wishing to utilize this service;

**WHEREAS** the Municipality wishes to plan and manage its territory, infrastructure, and municipal equipment, and for this purpose, intends to use the engineering and technical expertise services of the FQM;

**WHEREAS** it is necessary to enter into an agreement with the FQM to this effect, under the terms applicable to all municipalities wishing to use such services from the FQM;

**IT IS MOVED** by Paul Chamberlain, **SECONDED** by Brandy Killeen and resolved:

**THAT** the preamble forms an integral part of this resolution;

**THAT** the council authorizes the Municipality to use the engineering and technical expertise services of the FQM to plan and manage its territory, infrastructure, and municipal equipment, and that, to this end, the Municipality enters into an agreement with the FQM;

**THAT** the Mayor, Robert Bergeron, and the Director General, Pierre Vaillancourt, be authorized to sign, on behalf of the Municipality, the agreement for the provision of technical services by the FQM, applicable to all municipalities;

**THAT** the Director General, Pierre Vaillancourt, be authorized to carry out any formalities arising from this agreement.

**CARRIED**

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**2. PUBLIC SECURITY**

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2025-03-54  
2.1

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**FIRE SERVICE OF KAZABAZUA – NEW RECRUIT**

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**IT IS PROPOSED** by Brandy Killeen  
**SECONDED** by Paul Chamberlain  
And resolved

**THAT** Council accepts Mr. Andy Morin as a volunteer firefighter on the Kazabazua Fire Service.

**CARRIED**

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**3. TRANSPORT**

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2025-03-55  
3.1

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**JOB POSTING - PUBLIC WORKS**

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**IT IS PROPOSED** by Sylvain La France  
**SECONDED** by Paul Chamberlain  
And resolved

**THAT** the council mandates the Director General to publish a job posting for the position of **Truck Operator and Laborer**.

**CARRIED**

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**4. ENVIRONMENTAL HYGIENE & SANITATION**

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**5. HEALTH AND WELFARE**

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**6. LAND USE PLANNING AND DEVELOPMENT**

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2025-03-56  
6.1

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**AWARDING CONTRACT – LAND SURVEYOR**

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**WHEREAS** the municipal council wishes to acquire a portion of Delgrosse Private Road;

**WHEREAS** the services of a land surveyor are necessary for the cadastral operation;

**THEREFORE, IT IS PROPOSED** by Sylvain La France, **SECONDED** by Paul Chamberlain and resolved;

**THAT** the municipal council awards the contract for land surveyor services for the cadastral operation to Christian Schnob of the firm Ecce Terra for the cadastral registration services (2 lots) at a total cost of \$1,830 plus applicable taxes, along with administration fees of \$285 plus applicable taxes.

**CARRIED**

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**7. RECREATION AND CULTURE**

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**8. MISCELLANEOUS**

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9. **QUESTION PERIOD**

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10. **CLOSING OF THE MEETING**


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The agenda being exhausted, the President declares the closing of the meeting at 7:35 pm.

President

Clerk

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Robert Bergeron,  
Mayor

  
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Pierre Vaillancourt, DMA  
Director General / Clerk-treasurer

« I, Robert Bergeron, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains within the meaning of Article 142 (2) of the Municipal Code ».