

BY-LAW NUMBER 2018-023

**MODIFICATION TO BY-LAW NUMBER 2018-016
THE REMUNERATION OF ELECTED MUNICIPAL OFFICERS**

WHEREAS the tax loss resulting from the imposition of the expense allowance will be unique to each elected official and depends on the level of personal income of each;

WHEREAS it is possible to adopt a salary increase that would perfectly compensate each elected member for the decrease in income generated by the imposition of the expense allowance;

WHEREAS it is possible to adopt a salary increase that will compensate in the most equitable possible this decline;

WHEREAS it is expedient, therefore, to fix the remuneration applicable to the members of the council;

WHEREAS the draft by-law concerning this By-law was presented at the December 4, 2018 council meeting and a notice of motion was given on December 4, 2018;

WHEREAS a public notice has been published in accordance with the terms of section 9 of the Act respecting the remuneration of elected municipal officers;

CONSEQUENTLY, IT IS PROPOSED by Lynne Lachapelle, **SECONDED** by Sylvain La France and resolved,

THAT THIS BY-LAW IS ADOPTED AND THAT IT IS ORDERED AND RULED AS FOLLOWS:

1. Preamble

The preamble to this Regulation forms part of it as if it were reproduced below.

2. Purpose

This by-law fixes the salaries of elected municipal officials.

3. Mayor's remuneration

*Modification
2019-02-033*

The annual remuneration of the mayor is set at \$ 14,280.00 payable monthly to the last pay period of the said month for the fiscal year 2019, it being understood that for any subsequent fiscal year, the amount of the mayor's remuneration will be adjusted annually according to the indexation provided for in Article 8 of this Regulation.

4. Remuneration of the acting mayor

From the moment the acting mayor takes over the duties of the mayor and until he ceases his replacement, the acting mayor receives additional remuneration to that paid to him as a member of the council in order to equal the remuneration payable to the mayor for his duties.

5. Remuneration of other members of the council

*Modification
2019-01-033*

The annual remuneration of the members of the municipal council, other than the mayor, is set at \$ 4,756.00 payable monthly to the last pay period of the said month for the fiscal year 2019, it being understood that for any subsequent fiscal year the amount of the remuneration of the members of the City Council will be adjusted annually according to the indexation provided for in Article 8 of this by-law.

6. Compensation in exceptional circumstances

Any member of the council may receive payment of compensation for loss of income if each of the following conditions is met:

- a) the state of emergency is declared in the Municipality under the Civil Protection Act (L.R.Q., C. S-2.3) following an event occurring on the territory of the Municipality;
- b) the council member must manage, coordinate or otherwise participate in the interventions to be made by the Municipality as a result of this event;
- c) the member of the council must be absent from work for a consecutive period of more than four (4) hours and suffer a loss of income during that period of absence.

If the council member fulfills the conditions set out in this article, he will receive, following the council's acceptance, compensation equal to the loss of income suffered. The council member must provide satisfactory documentation to the council attesting the loss of income.

The payment of the compensation will be made by the municipality within thirty (30) days of the council's agreement to grant such compensation to the council member.

7. Expenditure allowance

In addition to the remuneration payable under this by-law, each member of the council shall receive an expense allowance equivalent to one-half of their remuneration fixed herein, subject to the amount of the maximum expenditure allowance provided for in section 19 of the Act respecting the treatment of elected municipal officers and the sharing of the expenditure allowance provided for in section 19.1 of that Act.

That amount is rounded down to the nearest dollar if it includes a dollar fraction that is less than \$0.50 or up to the nearest dollar if it includes a dollar fraction that is equal to or greater than \$0.50. The Minister of Municipal Affairs, Regions and Land Occupancy shall publish the results of that adjustment in the *Gazette officielle du Québec*.

The allowance shall be paid as compensation for that part of the expenses attaching to the position that is not reimbursed to the member of the council under Chapter III.

8. Indexing and revision

The remuneration payable to council members must be indexed annually, as of January 1, based on the consumer price index published by Statistics Canada for the province of Quebec in the previous year.

Notwithstanding the foregoing, a review of the remuneration payable to the members of the Council shall be made and determined within sixty (60) days of the day of the general municipal elections to be held under the Elections and Referendums Act in the municipalities (LRQ, C. E-2.2). The remuneration of the members of the council so determined shall be in force and payable to the members of the council as of the first day of January following the holding of those elections.

9. Expense allocation

Subject to the authorizations that may be required from the municipal council and the filing of any vouchers attesting to the need for travel, when a member of the council must use his motor vehicle to perform a trip on behalf of the Municipality, a refund equal to \$ 0.50 per kilometer made is granted.

No member may, as part of his duties, perform any act involving expenses chargeable to the municipality except with the prior authorization of the council to perform the act and, consequently, incur expenses which do not exceed the amount fixed by the council.

However, the mayor, is not required to obtain such prior authorization when he performs an act as part of his duties. The same rule applies in the case of a member of the council designated by the mayor to replace him where he is unable to represent the municipality.

The annual amount, not greater than \$1,500, up to which the exemption is granted.

A member of the council who, as part of his duties, has incurred expenses chargeable to the municipality may, on presentation of a statement accompanied

with the proper vouchers, obtain the reimbursement of the actual amount of the expenses by the municipality.

The council provide sufficient appropriations in the budget of the municipality for the reimbursement, of expenses entailed by particular classes of acts that the members of the council may perform on behalf of the municipality as part of their duties. The prior authorization provided in respect of an act of a class for which appropriations are provided in the budget is limited to the authorization to perform the act, without reference to the maximum amount of expenses allowed. The maximum amount is deemed to be the balance of the appropriations for acts of that class, after deducting all previous reimbursements, or, where applicable, the amount prescribed in the tariff for that act.

If no appropriations are available, the council may appropriate sums of money out of the general fund of the municipality for the purposes of the first paragraph; the sums so appropriated are regarded as appropriations.

The council of a municipality may, provide for the cases in which it shall pay an advance to a member of the council and establish the rules and the terms and conditions applicable to payment of the advance, as well as the terms and conditions of repayment to the municipality of the portion of the advance that exceeds the reimbursement to which the member is entitled

In respect of acts performed or expenses incurred while the member of the council is representing the municipality otherwise than in the course of the work of bodies of which he is a member within the municipality, a mandatory body of the municipality or a supramunicipal body, or while he is participating in any convention, seminar or other event held for the purpose of providing information or training relevant to the performance of his duties.

Those sections also apply in respect of acts performed or expenses incurred, for the purposes of meals, at a sitting of the council or another organ of the municipality, a mandatory body thereof or a supramunicipal body, or at any meeting held in connection with such a sitting, to the extent that no member of the council or of the organ concerned was excluded from the sitting or meeting for any cause other than the member's disqualification.

10. Application

The Director General and Secretary-Treasurer is responsible for the application of this Regulation.

11. Entry into force and publication

This Regulation comes into force retroactively to January 1, 2019.

This by-law comes into force in accordance with the law and is published on the website of the Municipality.



Mayor

Director General and Secretary Treasurer

Notice of motion: December 4, 2018 Presentation of the draft by-law: December 4, 2018 Adoption of the by-law: February 5, 2019 Notice of publication: February 6, 2019 Adopting resolution: 2019-02-033
