

CANADA
PROVINCE OF QUÉBEC
MRC VALLÉE-DE-LA-GATINEAU
MUNICIPALITY OF KAZABAZUA

Minutes – Tuesday July 3, 2018

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE MUNICIPALITY OF KAZABAZUA HELD AT 26 BEGLEY ROAD (COMMUNITY CENTER), JUNE 5, 2018 AT 7:02 P.M. UNDER THE CHAIRMANSHIP OF MR. ROBERT BERGERON, MAYOR.

Are present PAUL CHAMBERLAIN
LYNNE LACHAPELLE
LYNN NOËL
SYLVAIN LA FRANCE
HENRI CHAMBERLAIN

Are absent: CRAIG GABIE (not motivated)

Secretary of the meeting: PIERRE VAILLANCOURT

GENERAL ADMINISTRATION

2018-07-160 **OPENING OF THE MEETING**

The President welcomes those present, after establishing a quorum opens the session.

CARRIED

1.2 **Mayor's Report**

1.3 **QUESTION PERIOD**

1. GENERAL ADMINISTRATION

- 1.1 Opening of the meeting
- 1.2 Mayor's Report of the highlights of the 2017 financial report and the report of the external auditor
- 1.3 Question period
- 1.4 Agenda
- 1.5 Minutes of the regular sitting of June 5th, 2018
- 1.6 Minutes of the extra ordinary sitting of June 20th, 2018
- 1.7 Adoption of bank withdrawals
- 1.8 Adoption of the Cheque Register
- 1.9 Adoption of the list of accounts payable
- 1.10 Report of the director general expenditures
- 1.11 List of properties to be sold for property taxes and other charges
- 1.12 Appointment of representative to bid on and acquire certain buildings sold for failure to pay taxes.
- 1.13 Authorization of cleaning and demolition of accessory building on the property of the municipality
- 1.14 Hiring Laborer – Summer season 2018

2. PUBLIC SECURITY

2.1

3. TRANSPORT

- 3.1 Authorization to purchase metal detector
- 3.2 TECQ – program modification of work
- 3.3 Tender by invitation - crushed stone 0-3 / 4" MG-20B

4. ENVIRONMENTAL HYGIENE & SANITATION

4.1

5. HEALTH AND WELFARE

5.1

6. LAND USE PLANNING AND DEVELOPMENT

6.1

7. RECREATION AND CULTUREL

- 7.1 Funding for the Enabling Accessibility Fund for small projects component - Application for Funding

8. MISCELLANEOUS

8.1

9. QUESTION PERIOD

10. CLOSING OF THE MEETING

2018-07-161

1.4

AGENDA

WHEREAS council members renounce the reading of the agenda and the availability of documents no later than 72 hours before the time set for the beginning of the meeting;

IT IS PROPOSED by Lynn Noël, **SECONDED** by Sylvain La France and resolved to adopt the agenda by adding the following topics:

1.15 **NOTICE OF MOTION AND PRESENTATION OF PROJECT BY-LAW 2018-016 CONCERNING « THE REMUNERATION OF MUNICIPAL OFFICERS »**

CARRIED

2018-07-162
1.5

MINUTES OF THE REGULAR SITTING OF JUNE 5th, 2018.

WHEREAS council members have individually reviewed the minutes of the regular sitting of June 5th, 2018;

WHEREAS Council members renounce to the reading of the minutes;

IT IS PROPOSED by Lynne Lachapelle, **SECONDED** by Paul Chamberlain and resolved to adopt the minutes of the regular sitting of June 5th, 2018.

CARRIED

2018-07-163
1.6

MINUTES OF THE EXTRA ORDINARY SITTING OF JUNE 20th, 2018.

WHEREAS council members have individually reviewed the minutes of the extra ordinary sitting of June 20th, 2018;

WHEREAS Council members renounce to the reading of the minutes;

IT IS PROPOSED by Sylvain La France, **SECONDED** by Lynn Noël and resolved to adopt the minutes of the extra ordinary sitting of June 20th, 2018.

CARRIED

2018-07-164
1.7

ADOPTION OF BANK WITHDRAWALS

IT IS PROPOSED by Lynne Lachapelle
SECONDED by Henri Chamberlain
And resolved

TO adopt, as presented, the list of direct debits for the month of May 2018 for a total of the following amounts:

Net Salaries	\$ 28,406.80
Provincial Remittances	\$ 7,825.42
Federal Remittances	\$ 2,847.60
Retirement Pension Remittances	\$ 3,421.00

CARRIED

2018-07-165
1.8

ADOPTION OF THE CHEQUE REGISTER

IT IS PROPOSED by Lynne Lachapelle
SECONDED by Sylvain La France
And resolved

TO adopt, as presented, the Cheque Register for the month of May 2018 for a total amount of \$ 31,006.43.

CARRIED

2018-07-166
1.9

ADOPTION OF THE LIST OF ACCOUNTS PAYABLE

IT IS PROPOSED by Henri Chamberlain
SECONDED by Lynne Lachapelle
And resolved

TO adopt, as presented, the payment of the list of accounts payable for the month of May 2018 for a total amount of \$ 38,500.81 including bank withdrawals.

CARRIED

2018-07-167
1.10

REPORT OF THE DIRECTOR GENERAL - EXPENDITURES (\$ 189.76)

Certificate of availability of funds

I, Pierre Vaillancourt, Director General of the Municipality of Kazabazua certify that there are budgetary and/or extra budget available from surplus income, accumulated surplus, financial reserves, reserve funds or other sources for which the above listed expenses are incurred.



Pierre Vaillancourt, DMA
Secretary-Treasurer and Director general

2018-07-168
1.11

LIST OF PROPERTIES TO BE SOLD FOR PROPERTY TAXES AND OTHER CHARGES.

The secretary-treasurer submits to the Council, for examination and consideration, a statement of property taxes due to the municipality as of October 4, 2018, in order to meet the requirements of article 1022 of the Municipal Code of the Province of Quebec;

IT IS PROPOSED by Lynn Noël, **SECONDED** by Sylvain La France and resolved,

THAT said state be and is approved by Council and that the Secretary-Treasurer and Director General be hereby directed to take the necessary steps in order to sell through the Municipalité régionale de comté (MRC) de la Vallée de la Gatineau all buildings and property in the municipality whose property taxes and other charges incurred that have not been paid.

CARRIED

2018-07-169
1.12

APPOINTMENT OF REPRESENTATIVE TO BID ON AND ACQUIRE CERTAIN BUILDINGS SOLD FOR FAILURE TO PAY TAXES.

WHEREAS the Municipality of Kazabazua can bid and acquire properties put up for sale for unpaid municipal taxes in accordance with article 1038 of the Municipal Code;

WHEREAS certain properties will be sold for tax payment default of taxes according to resolution number 2018-07-168;

WHEREAS the Council believes it is appropriate to authorize the Secretary-Treasurer, Director General or a representative to bid on and acquire certain properties sold for tax payment default;

IT IS PROPOSED by Sylvain La France, **SECONDED** by Henri Chamberlain and resolved,

THAT under the provisions of the Municipal Code, Council authorizes the Secretary-Treasurer, Director General Pierre Vaillancourt to bid for and on behalf of the municipality on certain properties subject to sale for non-payment of taxes that is to be held on October 4, 2018 up to the amounts of taxes in principal, interest and costs.

CARRIED

2018-07-170
1.13

AUTHORIZATION OF CLEANING AND DEMOLITION OF ACCESSORY BUILDING ON THE PROPERTY OF THE MUNICIPALITY

IT IS PROPOSED by Lynn Noël
SECONDED by Paul Chamberlain
And resolved

THAT council authorizes the cleaning and the demolition of the accessory building behind the chalet and mandates 2 councilors to take care of this cleaning and transport of the construction materials of this demolition.

CARRIED

2018-07-171
1.14

HIRING LABORER – SUMMER SEASON 2018

IT IS PROPOSED by
SECONDED by
And resolved

THAT Council hires Mr. Dennis Cretes for the laborer position for the summer 2018 season as described in contract # CTDC2018-07 and mandates the Director General to sign for and on behalf of the municipality this contract.

CARRIED

2018-07-172
1.15

**NOTICE OF MOTION AND PRESENTATION OF PROJECT BY-LAW 2018-016
CONCERNING « THE REMUNERATION OF MUNICIPAL OFFICERS »**

Project By-law number 2018-016 « The remuneration of elected municipal officers »

Notice of motion is hereby given by Robert Bergeron that a by-law bearing number 2018-016 Concerning « *The Remuneration of Elected Municipal Officers* », will be presented for adoption at a subsequent meeting.

The notice of motion is accompanied by a request for exemption from reading.

The project By-law is deposited.

2. PUBLIC SECURITY

3. TRANSPORT

2018-07-173
3.1

AUTHORIZATION TO PURCHASE METAL DETECTOR

IT IS PROPOSED by Sylvain La France
SECONDED by Henri Chamberlain
And resolved

THAT council authorizes the purchase of a metal detector up to a maximum of \$ 600 excluding applicable taxes.

CARRIED

2018-07-174
3.2

TECQ – PROGRAM MODIFICATION OF WORK

WHEREAS the Municipality has taken note of the Guide on the terms and conditions of payment of the government contribution under the Quebec Gas Tax and Contribution (TECQ) program for the years 2014 to 2018;

WHEREAS the Municipality must respect the terms of this guide that apply to it to receive the government contribution confirmed in a letter from the Minister of Municipal Affairs and Land Occupancy.

THEREFORE IT IS PROPOSED by Henri Chamberlain, **SECONDED** by Lynn Noël and resolved,

THAT the Municipality agrees to respect the terms of the guide that apply to it;

- the Municipality undertakes to be solely responsible and to release Canada and Quebec as well as their ministers, senior officials, employees and agents from any responsibility for claims, requirements, losses, damages and costs of any kind having as an injury to a person, the death of that person, damage to property or loss of property attributable to a willful or negligent act arising directly or indirectly from investments made through the financial assistance obtained under framework of the TECQ 2014-2018 program;
The Municipality approves the content and authorizes the sending to the Ministry of Municipal Affairs and Land Occupancy of the work program attached to this and all the other documents required by the Department to receive the government contribution that it was confirmed in a letter from the Minister of Municipal Affairs and Land Occupancy;
- the Municipality commits to achieving the minimum threshold of municipal infrastructure capital fixed at \$ 28 per inhabitant per year, for a total of \$ 140 per inhabitant for all five years of the program (2014 to 2018 inclusive);
- The Municipality undertakes to inform the Ministry of Municipal Affairs and Land Occupancy of any changes that will be made to the work programming approved by this resolution;
- The Municipality hereby certifies that the attached work program includes true realized costs and reflects the estimated expenditures for eligible work until March 31st.

CARRIED

2018-07-175
3.3

TENDER BY INVITATION - CRUSHED STONE 0-3 / 4" MG-20B

WHEREAS the municipality must respect the terms and conditions of the work program modification for Martindale Road and Mulligan Ferry Road of T.E.C.Q. 2014-2018;

THEREFORE, IT IS PROPOSED by Henri Chamberlain, **SECONDED** by Lynn Noël and resolved,

THAT Council mandates the General Administration to issue an invitational tender for the purchase of Crushed Stone 0-3 / 4 " MG-20B required for Martindale Road and Mulligan Ferry Road,

IN ADDITION Council authorizes the work necessary for the modification of the work program T.E.C.Q. for necessary equipment such as the breaking of rocks, profiling of the ditches and contract the truckers necessary for the transport of the crushed stone.

CARRIED

4. ENVIRONMENTAL HYGIENE & SANITATION

5. HEALTH AND WELFARE

6. LAND USE PLANNING AND DEVELOPMENT

7. RECREATION AND CULTURE

2018-07-176
7.1

FUNDING FOR THE ENABLING ACCESSIBILITY FUND FOR SMALL PROJECTS COMPONENT - APPLICATION FOR FUNDING

IT IS PROPOSED by Lynn Noël
SECONDED by Paul Chamberlain
And resolved

THAT Council mandate the Director General to submit and sign for and on behalf of the municipality a funding application for the Accessibility Fund for the small-scale projects component for the renovation and expansion of bath rooms at the community center accessible from the interior and the exterior, the maximum fund is \$ 100,000, representing a 35% contribution from the municipality.

CARRIED

8. MISCELLANEOUS

9.

QUESTION PERIOD

2018-07-177
10.

CLOSING OF THE MEETING

IT IS PROPOSED by Paul Chamberlain
SECONDED by Sylvain La France
And resolved

THAT, the agenda being exhausted, the meeting be adjourned at 7:54 pm.

CARRIED

President

Secretary



Robert Bergeron,
Mayor

Pierre Vaillancourt, DMA
Director General / Secretary-treasurer

« I, Robert Bergeron, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains within the meaning of Article 142 (2) of the Municipal Code ».